

Present: Philip A. Bean, Gabriel J. Hage, Diana L. Koury, Carol W. Steele, Carol W. Steele, Elizabeth Ellis, Julia A. Fernandez, Linda T. Madore, Dominic R. Passalacqua, Ruth A. Pugliese, Helen S. Schwartz, Christopher Sagaas, Sara Billman

Excused: Evon M. Ervin, Raina L. Goldbas, F.X. Matt III

Absent: Paula J. Flisnik

Philip Bean called the meeting to order.

Conflict of Interest Review

There were no conflicts of interest.

Approval of the 9/19/2024 Board of Trustees Meeting Minutes.

On motion of Carol Steele and seconded by Linda Madore the 9/19/2024 Board Meeting Minutes were approved.

Old Business

- DRI work has been completed. Final invoice has been received. New York State reimbursement for the pillar work is in the final approval stages.
- The parking lot reconstruction project is progressing. Chris is working with PIKE construction on getting National Grid scheduled to remove poles so the curbs can be poured and the paving can begin.

October 2024 Director's Report

Chris reviewed the Director's report of activities during the last month.

- Chris attended The History Center's Living Legends Dinner and had a great time.
- Chris presented the 2025 Schedule of Service to the Board. He also asked for approval to move the June Board of Trustees meeting from June 19th to June 12th as The Library will be closed on June 19th in recognition of Juneteenth.

On motion of Dominic Passalacqua and seconded by Linda Madore, approving the 2025 Schedule of Service and moving the June 2025 Board of Trustees meeting to June 12th was unanimously approved.

Governance Committee

On motion of the Governance Committee, Darlene Mack-Brown was unanimously approved and appointed as a new Trustee.

On motion of the Governance Committee, the Resolutions to Authorize Videoconferencing at Board of Trustees Meeting and Procedures Governing Member and Public Attendance at Meetings were unanimously approved.

October 2024 Financial Report

Diana Koury reviewed the October Budget Report with September 2024 data.

- Capital Improvements are up due to over \$100,000 in payments to PIKE construction.
- Investments are up \$38,501 month to date.

On motion of Helen Schwartz and seconded by Carol Steele the October 2024 Budget Report was unanimously approved.

Diana reviewed September 2024 disbursements and confirmed that all expenses \$500 and over were approved by two Board Officers prior to payment. Payroll and utilities expenses do not require prior approval.

On motion of Linda Madore and seconded by Helen Schwartz the September 2024 disbursements were unanimously approved.

New Business

- Oneida County Executive Anthony Picente proposed his 2025 Oneida County Budget. Per Chris, it looks the same as last year which is \$351,000 for The Library.
- Chris reminded the Trustees that after the November Board Meeting, The Library will be hosting a Trustee training session in the Gallery in order to satisfy the New York State required 2 hours of training for each Trustee.
- On Saturday, December 7th, The Library will be acting as one of the sites for Kiss FM's Stuff The Bus Holiday Event. Liz Ellis was responsible for bringing the event to The Library and discussed event details with the Trustees.
- Chris let the Board know he is aware of the goals the Board set for him in his annual evaluation.

Adjournment

On motion of Dom Passalacqua and seconded by Linda Madore the Board meeting was adjourned and the Trustees went into Executive Session.

The next Board meeting will be held on Thursday, November 21st @ 4pm.

Respectfully submitted,
Sara Billman