

The Library's Governance Committee met on August 6, 2024. Dominic Passalacqua, Gabe Hage, Phil Bean, Evon Ervin (virtual), Linda Madore (virtual), Helen Schwartz, Chris Sagaas and Sara Billman attended. All members present.

The minutes from the 7/2/24 Governance Committee meeting were approved.

The following items were discussed:

Old Business

- **Board Committees:** The Committee reviewed Helen's draft letter to committee chairs regarding the Long Range Plan. The letter was updated with language regarding frequency of meetings and committee goals. Committees will report status of goals to The Long Range Planning Committee. Helen will send the revised version of the letter to Chris and Sara.
- **Trustee Attendance:** Chris will have a handout prepared for the September board meeting outlining the Remote Attendance policy for trustees.

New Business

The Committee discussed the items listed on the annual activities document which was prepared by the former committee chair. Committee members will take the document with them for review and further discussion at the September committee meeting.

Chris asked the committee members to consider which committees/trustees should be tasked with library operations policies review, i.e. Customer Behavior Policy. It was discussed whether a specific committee should be formed for this or if Governance should take it under their advisement. Linda suggested first performing an inventory of all policies. Chris stated he would have this done by the end of the year.

Meeting adjourned.

The next Governance Committee meeting will be held on Tuesday, September 3rd @12:30pm.

Respectfully Submitted,

Sara Billman